

MINUTES OF MEETING
BOARD OF CERTIFICATION
PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: September 21, 2006
Place: Statewide Wastewater Operator Training Center, Sand Island, Oahu
Time: 8:30 a.m.

Present: Kenneth Knapp, Chair; Marshall Lum; Victor Moreland; Myron Nomura; and Wayne Salas
Absent: Charles Dawrs, Mansfield Dacay, and Eassie Miller.

- I. Ken called the meeting to order at 8:49 a.m.
- II. Board members approved the July 5, 2006 meeting minutes.
- III. OLD BUSINESS:
 - a. New Plant Classifications. Board approved two plants reviewed by Marshall. 68-152 Au Street WWTP- Grade 1 and Waimea Bay Apartments- Grade 1.
 - b. Online Training Courses and ABC Survey. Discussion on online courses was deferred to the next meeting. Ken agreed to respond affirmatively to the ABC survey on ABC evaluation of distance education courses.
 - c. CEU allocation table for license renewal. Postpone discussion till October 2007.
 - d. Status of Michael Ratte's hearing request. Hearings Officer, Tom Rack, has not set the hearing date because he is waiting for Mr. Ratte's response on his request.
 - e. Wade Thode's response to Board's memo on the SWOTC management course. This agenda item was in error and should have stated: Wade Thode's request to re-address the Board's decision on the electrical PLC course. The Board agreed to stay with their original decision of zero CEUs allowed for the course.
 - f. Budget status. \$4,000 allotted, \$1,408.15 expended during the 1st quarter.
- IV: NEW BUSINESS:
 - a. *"Open Line"* Hawaii's Office of Information Practices April-July 2006 newsletter was distributed and reviewed by members.
 - b. *"The Certifier"* May/June 2006, ABC newsletter was distributed and reviewed by members.
 - c. *"The High Road"* July 2006 Hawaii State Ethics Commission newsletter was distributed and reviewed by members.

- d. Bob Boesch, Pesticides Program Manager, Department of Agriculture gave the Board an overview of the Proposed Rules to Restrict Chlorine Gas and how it will impact the wastewater treatment plant operators. Public hearings on the proposed rules are set for October 10-12, 2006 on various islands.
- e. Marshall advised the Board that the Temporary Certification application for David Fabella was withdrawn by the City.
- f. In response to Board members' request to verify with the Deputy Attorney General whether outer island meetings are required relative to the Sunshine Law, the Deputy AG stated that it is not required but should be considered. BOC neighbor island meetings have been set for March 15-16, 2007 in Kona and May 18, 2007 on Kauai.
- g. Ken agreed to check with Mansfield Dacay and Charles Dawrs on the status of CEUs for repeat courses within a 6-year period. Discussion on this item will be conducted at the upcoming HWEA conference.
- h. Changes to the operator certificate renewal form have been completed and will be used during the next renewal period (2008). Operators will be required to review and sign the Code of Ethics form, and submit it at the time of their renewals.
- i. Board approved Coca-Cola's request for plant classification exemption in accordance with HAR section 11-61-6(a)(2) provided that the plant's waste streams (liquid and solids) contain no domestic wastewater and does not discharge to a municipal collection, treatment, or disposal system. If liquid and solids waste streams are discharged to a municipal collection, treatment, or disposal system, then the facility is not exempt from the classification requirements and the Board must be notified and a request submitted to classify the facility. The exemption applies only to the classification requirement and does not relieve Coca-Cola from complying with all other applicable laws.
- j. Terrance Corcoran requested an extension on his certificate renewal because he is 0.5 credits short and is being sent to IRAQ. Board has determined he will need to submit a copy of his orders. If he has military orders, he will be allowed 6 months extension upon his return to complete the balance of his unearned CEUs.
- k. DRC notifications for Makena WWTP and Ohana Pili Kai WWTP were reviewed. Ohana Pili Kai is being sent back for more information. Motion was made and passed to add DRC notifications from Aqua Engineers, Hawaii American Water and Nihi Kai wastewater plants to the meeting's agenda. The foregoing DRC notifications will be added to the Board's records. Letters will be sent informing them of the following items needed to be included in DRC notification letters: name and signature of operator; operator's certificate number and grade level; the plant's classification; the effective date the individual is designated as the DRC; and the letter should be signed by the owner, or an officer of the company. A DRC notification form will be placed online. Peter Honjo's letter was misplaced and will be reviewed at the November Board meeting.

- l. Reviewed applications for certificate renewal and decisions were made on questionable applications. Howard Ikeda's application was approved. Steven Arakaki had 0.9 CEUs, and was short 1.1 CEUs. Anthony Tanodra had 0.7 CEUs and was short 1.3 CEUs.
- m. Reviewed County of Maui response letter on falsification of data. Board voted unanimously to initiate proceedings to revoke the operator's certificate and send a letter to the operator who falsified data of the proposed decision. The operator has 20 days to request a hearing on the proposed decision.
- n. Board approved Charles Sloan's request for Grade 1 Temporary Certification.
- o. Reviewed mailing list for WWTP and operator contacts, and revised the contact names and eliminated duplicate addresses on the list.
- p. Reviewed August 17, 2006 certification exam results and had mixed feelings on the results. Board members were happy with the number of operators who passed even though there is room for improvement. Grade 1, 7 passed; Grade 2, 2 passed; Grade 3, 0 passed; Grade 4, 4 passed. Board will advise the Steering Committee of the Statewide Operator Training Center on upgrading training materials.
- q. Discussion on proposed changes to HAR chapter 11-61 was scheduled for Friday, September 22, 2006.

V. ADJOURNMENT: 3:10 p.m.